

SURAJ

GROUP OF INSTITUTIONS

Suraj College of Engineering & Technology, Mahendergarh

B.TECH

Electronics & Communication Engineering
Computer Science Engineering
Mechanical Engineering
Civil Engineering

M.TECH

Computer Science Engineering
Mechanical Engineering
Electronics & Communication Engineering

BCA

BBA

MBA

Suraj Post Graduate College, Mahendergarh

M.Sc.

Physics
Chemistry
Mathematics

M.A.

English
Geography
Economics

B.Sc (Hons.)

Physics
Chemistry
Mathematics

B.Sc.

Medical
Non-Medical

B.Com

B.A.

Suraj College of Education, Mahendergarh

B.Ed.

SURAJ

DEGREE COLLEGE

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www.surajeducation.in



SURAJ

DEGREE COLLEGE

South Peripheral Road
Sector-75, Gurugram

RADIATING PERPETUAL EXCELLENCE



World class education designed to create winning careers.

Continuing the tradition of excellence in education, the Suraj Education Group, an ISO 9001-2000 certified organization, adds another feather to its cap by setting up Degree college in the Millennium City, Gurugram. Spread in lush green of land with state-of-the-art infrastructure and world-class facilities, the college encourages its students to reach their goals and fulfil their ambitions for a successful career ahead.

Founded by Sh. Jagdish Prasad in the memory of their beloved father Late Sh. Suraj Bhan Yadav in 1998, the group was developed to nurture talent and create opportunities for the global students to rise on a global platform. We believe that our distinctive approach of imparting value based education helps us create globally minded world leaders of tomorrow.

The college serves as a facilitator in the learning process, nurturing and encouraging students to bring out their full potential. It aims to promote the spiritual, moral, social and cultural development of students, while keeping a universal perspective in mind. Today, we are not just the preferred destination for ambitious students. We are, equally, a multi-faceted centre of excellence that equips its students with a robust, multi-dimensional set of abilities spanning emotional, physical and intellectual realms - chiseling them into fine young personalities in control of their futures.

VISION

"To reorient education which shall be relevant to the real world of work, attractive to the students, responsive to the community at large"

MISSION

"To achieve excellence in education and building up of better conduct and personality of the student"

CORE VALUE

Trust & Transparency | Creativity | Synergy through teamwork
Passion for Excellence | Integrity

SURAJ
EDUCATION GROUP
An ISO 9001-2000 Certified Organisation

Mahendergarh | Rewari | Kosli | Pataudi | Bawal | Bhiwadi |
Sec. 75, Gurugram | Sec. 56, Gurugram



Founder Chairman
JAGDISH SURAJ
SURAJ SHIKSHA SAMITI

MESSAGE FROM THE DESK OF CHAIRMAN

It gives me immense pleasure to unveil to you Suraj Degree College, a premier educational institute approved by the Honorable Director General Higher Education with affiliation to MD University, Rohtak. Armed with state-of-the-art infrastructure and the latest course curriculum and facilities, Suraj Degree College has been established by none other than the prestigious Suraj Shiksha Samiti (Regd.), also known as the Suraj Education Group.

With modest beginnings to start with, Suraj Shiksha Samiti has come a long way ever since its inception way back in 1998. Today, it boasts an eminent line-up that includes 8 schools and 4 colleges to its credit. Presently, the Group is responsible for the successful operation of reputed schools and colleges such as Suraj College of Engineering & Technology, Mahendergarh, Suraj Degree College, Mahendergarh, Suraj College of Education, Mahendergarh, Suraj School Mahendergarh, Rewari, Kosli, Pataudi, Bawal, Bhiwadi, Gurugram - Sector 75 and Gurugram - Sector 56.

Backed by the trust of many parents and inspired by the growing need for a first-rate college in the metropolitan area of Gurugram's Sector 75, Suraj Degree College has been launched to cater to students who lack access to quality education on various grounds. Located near NH-48, the illustrious institute offers top-notch 'Under Graduate' courses as well as an ideal learning platform to nurture the rising talent pool in Haryana.

Driven by our vision to produce world leaders of tomorrow, our college is administered by a highly qualified and experienced faculty who will leave no stones unturned to steer the college towards the zenith of education and help us accomplish our mission successfully.

With heartfelt wishes, I welcome you to join our fraternity and earnestly look forward to your stint at Suraj Degree College.

With best wishes

Founder Chairman
JAGDISH SURAJ
SURAJ SHIKSHA SAMITI

COURSES OFFERED

UNDER GRADUATE COURSES

Degree
Courses

B.Sc. (Honours) - Physics	(3 Years)
B.Sc. (Honours) - Chemistry	(3 Years)
B.Sc. (Honours) - Mathematics	(3 Years)
B.Sc. (Honours) - Botany	(3 Years)
B.Sc. (Honours) - Zoology	(3 Years)
B.Sc. (Non-Medical)	(3 Years)
B.Sc. (Medical)	(3 Years)
B.Com.	(3 Years)
B.A.	(3 Years)





Course of Study and Subject Combinations

B.Sc.-1st Year (Non-Medical & Medical)

Compulsory Subjects

1.English 2. Environmental Studies 3. Computer Education

Optional Subjects (students have to opt the optional subjects according to the subject combinations prescribed by M.D.University)

Non-Medical	Medical
Physics	Chemistry
Chemistry	Zoology
Mathematics	Botany

B.Sc.-2nd Year (Non-Medical & Medical)

Compulsory Subjects

Hindi / Sanskrit

Optional Subjects (Students will read the same subjects which are opted in 1st Year)

B.Sc.-3rd Year (Non-Medical & Medical)

Students will read the same subjects which are opted in B.Sc. 1st Year (Except English)

B.Sc. (Honours) -1st to 6th Semester

Syllabus as prescribed by M.D. University Rohtak.

B.A.-1st Year (Compulsory Subjects)

1.English 2.Hindi/Sanskrit 3.Environmental Studies 4.Computer Education

B.A.-1st Year (Elective Subjects)

Students Seeking admission to B.A.-I year must choose one of the following subject Combination

History & Pol. Science

Pol. Science & Geography

Pol. Science & Economics

Pol. Science & Mathematics

History & Geography

History & Economics

Mathematics & Economics

Mathematics & Geography

Pol. Science & Sanskrit (E)

History & Sanskrit (E)

Economics & Geography

Mathematics & Sanskrit (E)

Note:-

- Students have to choose one subject combination from said combinations.
- Students who have opted for Hindi & Sanskrit as compulsory subject cannot opt for Hindi & Sanskrit as elective subjects.
- Students have to choose Hindi subject as compulsory subject or elective subject.

B.A.-2nd Year & 3rd Year

After passing the 1st Year Examination, the students have no permission to change the subject combinations or stream

B.Com.-1st to 6th Semester

Syllabus as prescribed by M.D. University Rohtak.



Because minds evolve faster...
When the soil is nurtured better.



Academic Infrastructure @ Suraj Degree College

Aspiring to provide you with a productive learning environment that is conducive to your holistic development, Suraj Degree College brings to you state-of-the-art facilities that are at par with international standards. They include a multipurpose hall with multimedia capabilities, well-furnished and spacious classrooms and impeccably maintained laboratories that are up-to-date with the latest equipment. With round-the-clock access to our fully equipped laboratories and other essential tools, our students are gifted with the necessary academic infrastructure that allows them to experiment with novel ideas and themes - an important facet that is crucial to their learning process.

CHEMISTRY LAB

Our all-inclusive Chemistry lab is clean, safe and well-equipped designed to serve the varied branches of chemistry such as general, organic, inorganic and physical chemistry. All the labs are monitored by a sole faculty member who oversees the functioning of students along with other lab assistants & attendants. In order to ensure our students' safety, we make sure that they conduct experiments in protective fume hoods only. Our labs flaunt swanky and bright environs that are housed with all the essential apparatus & chemicals. To keep the learning optimal, a small class size is maintained at all times. This fosters seamless integration of activities that promote scientific writing and presentation skills which are developed further via research.

PHYSICS LAB

In line with our exhaustive course curriculum, our Physics lab is replete with the requisite infrastructure that is necessary to conduct experiments on diverse topics such as kinematics, work and energy, momentum, torque and angular momentum, harmonic oscillations, electrostatics, magnetostatics, DC and AC circuits, time-varying fields, Maxwell's equations, sound waves, electromagnetic waves, geometric optics, interference and diffraction, the quantum nature of particles and light, atomic phenomena etc. All the experiments are performed under the supervision of expert lab assistants and according to the lab schedule outlined in the syllabus.

LIFF SCIENCE ZOOLOGY & BOTANY

ZOOLOGY : Our full-fledged Zoology course offers students an opportunity to garner a comprehensive insight into a vast gamut of topics such as animal biodiversity, cell & molecular biology, ecology, physiology, environmental management etc. - all in the form of eye-opening class-room lectures, practical & interactive sessions and innovative field studies. The Department of Zoology boasts dedicated and intellectual faculty members who are highly qualified in their respective fields of specializations. It is also equipped with modern Botany labs to facilitate in-depth practical exposure for its students, over and beyond the conventional theoretical know-how.

BOTANY : The Department of Botany emphasizes on one of the niche disciplines of the Biological Sciences, the science of plant life in particular. Here, students get to increase their awareness of the field of Botany that covers a wide range of scientific disciplines including the structure, growth, reproduction, physiology, metabolism, development, diseases, chemical properties, classification and evolutionary relationships among the taxonomic groups of plants. Students also gain access to our top-notch Botany labs that are stocked with the latest equipment and apparatus to facilitate experiential learning.

GEOGRAPHY LAB

Geography department prepares the students for pursuing career in academics, teaching, urban and regional planning, applications of Remote Sensing and Geographical Information Systems and various public services. The faculty of Geography is pursuing research in the broad fields of Agricultural Geography, Urban Geography, Environmental Geography, Health Geography, Gender Geography, Rural Settlement Geography, Geomorphology, and Remote Sensing & GIS Applications for Resource Evaluation. The academic pursuits of the faculty are reflected in the publications of research articles in the national and international journals of repute and several books on varied aspects of geography.



ENGLISH DEPARTMENT

Suraj Degree College takes pride in its English Department that aims to develop the language proficiency of its students by enhancing their communication and soft skills. Employing a futuristic technology-based learning approach to refine the listening and oratory skills of the students, the English Department aspires to encourage the germination, grooming and nurturing of avant-garde ideas and perspectives in the minds of its learners. The department also caters to the conventional classroom teaching of Undergraduate students of sister departments/institutions by stressing upon on the betterment of the reading and the writing nuances of the language. The certified faculty imparts knowledge in a manner that complements new-age teaching methodologies and also exploits interactive training techniques in the form of lively lectures, seminars and group discussions in order to ameliorate the skills of its learners and make learning an enjoyable experience for them.

ECONOMICS DEPARTMENT

The department endeavors to impart specialized knowledge in the realm of Economics in order to raise skilled professionals and intellectuals who are empowered enough to cope up with the dynamic challenges that exist in the era of globalization. The department aims to acquaint its students with real-world issues related to economy and enable its learners to surpass them with professional competency. A dedicated pool of sincere and knowledgeable teachers and professors remain committed to augment the capabilities of the students by creating opportunities in the rural as well as the urban segments of the economy. The department also brings to the table an ingenious course curriculum that has been thoughtfully customised to teach, train and equip students with scientific knowledge and professional acumen in multidisciplinary areas. Provisioned with a comprehensive library, an internet-enabled computer laboratory and a conference/seminar room with advanced teaching aids, the Economics Department is best suited to develop an analytical aptitude in the students. Knowledge is disseminated via expert lectures, seminars, documentaries, language laboratory and study tours/ industrial visits with the sole aim of preparing a cadre of qualified intellectuals and trained economists & professionals for administration, education and research areas.

MATHEMATICS DEPARTMENT

The application of Mathematics to all branches of science is well known and it has increased many-fold during the last few decades. Knowledge of Mathematics is, therefore, imperative for carrying out research and it forms a necessary input for industrial & technological development of the country. The students of this course have the opportunities of being absorbed in teaching & research programmes in educational institutions and also in R&D wings of Industrial Establishments. The courses taught in various programme include Real Analysis, Complex Analysis, Topology, Ordinary and Partial differential Equations, Mechanics, Fluid Mechanics, Mechanics of Solids, Integration Theory, Integral Equations, Differential Geometry, Functional Analysis, Abstract Algebra, Discrete Mathematics, Mathematical Methods, Computer Programming etc. Apart from the course curriculum, extension lectures by subject experts and seminars, etc. are the important activities of the department. The Department is having a well equipped Computing Lab.

CENTRAL LIBRARY

A full-fledged library is the epicenter of knowledge and is virtually the heart of any academic institution. To inform, inspire and enrich our students intellectually, the college library exhibits a diverse collection of books that belong to the following categories: * General Books * Text Books * Books for Competitive Examinations * Journals / Periodicals & Magazines * News Papers * Educational Video Tapes * Internet Facility.

Easily accessible to all, the computerized library is being built at a fast pace to accommodate a generous supply of academic books and other important reading materials that can benefit students enormously. All the library books are classified according to DDC - 20 and catalogued as per AACR-II. Housing an excess a lot of number of books and the library is all-inclusive with subscriptions to Indian journals /periodicals and has an ample repository to satiate the curious minds of our eager learners.



Empowering education - with a global blend of hi-tech learning and inspired mentorship.



TRANSPORT FACILITY

At Suraj Degree College, we realise and acknowledge that a hassle-free transport system goes a long way in making life a bit more comfortable for our students. Hence, we have factored in an exhaustive fleet of privately-owned buses that operate within a radius of 60 kilometers from the college campus.

CAFETERIA

The college has an extremely well-kept self service cafeteria. It caters to the student's taste-bud and is a great place to unwind in between the hectic lecture-lab schedules. The way to the cafeteria is refreshingly beautiful and the atmosphere inside it is heart-warming and relaxing. It has a modern, comfortable, aesthetically planned seating arrangement. The rich and varied fare it offers ranges from quick, crisp anytime-snacks, delicious ice-creams, hot and cold beverages to sumptuous meals. And all this is available at very reasonable, in fact, appetizing rates.

HOSTEL FACILITY

Suraj College, Mahendargarh has separate hostel for boys and girls, with separate houses and blocks according to their age groups and classes. To ensure the best possible care, the boarding facilities have been specifically designed to provide a warm and caring environment where students will form lasting relationships, and learn the responsibility and skills necessary to become individuals with multiple talents. Round-the-clock security ensures a safe haven for the students. Each block is under the efficient supervision of the house parent.



FACULTY @SURAJ

Faculty at Suraj is selected through a rigorous screening process to conform to the high benchmarks of excellence we have set for ourselves. Each of our faculty members is an accomplished veteran in his or her field and is committed to grooming our students as future leaders, industry captains, thought leaders and entrepreneurs – by bringing out the best in them, everyday.

THE SURAJ EDGE

Suraj Degree College firmly advocates the comprehensive development of its students that is not limited to their academic excellence only but also emphasizes on the sharpening of their skills and personalities. Accordingly, the college has come up with a host of student-oriented cells that have been specifically created to focus on the distinct needs and wants of each of its learners. All the cells offer expert and friendly advice to students on various aspects pertaining to their areas of development, choice of careers and future employability.

PERSONALITY & LANGUAGE DEVELOPMENT CELL

In today's globalized world, demonstrating proficiency in spoken and written English is a prerequisite to further education and lucrative job opportunities. The college specially addresses this need by running special programmes on communication skills, including a two-month course that touches upon one's comprehension and speaking abilities in this arena. Likewise, exuding a confident persona is important if you want to leave a positive first impression on others. The cell also aids students in grooming their personalities and provides certification upon display of one's mastery over his or her soft skills and personality development. Consequently, the candidate is empowered with all the necessary skills that make him or her market-ready even before he or she appears for a placement interview.

CAREER DEVELOPMENT CELL

The college has a student-friendly cell that provides valuable career counseling and development services to its learners so that the latter may inculcate effective presentation, negotiation and marketability skills, right from the 10+2 stage. The centre also offers sound advice and guidance in matters of career counseling and occupational preparedness. Effective English for Business Communication and certification courses on Entrepreneurship are other standout programmes that are offered by the cell as part of its grooming initiative.

COUNSELING & SEMINARS

In today's cut-throat competition, mere subject knowledge expertise is not sufficient to attain success in life. An individual has to have a competitive edge in order to stand out from the rest. At Suraj Degree College, we conduct frequent individual and group counseling sessions and seminars to strengthen the communication skills, competence and confidence of our students so that they are better prepared to face the challenges of the real world.

PROGRAMME TRANSACTION

Our learning methodology is a harmonious blend of contemporary and traditional teaching techniques that encompasses lectures, discussions, tutorials, school-based and workshop experiences, psychology practical, visual education work, community work and co-curricular activities including physical education. An integral feature of this programme is the execution of 'Practical Teaching' within the college premises. The college often organizes seminars, symposia and workshops for academic excellence and seeks unrestrained participation from its students in various cultural activities for a well-rounded and multidimensional growth of their personality.

As part of its social responsibility, the college also drives active engagement in various community services in order to instill a sense of social sensitivity and cultural affinity in its students. A plethora of co-curricular activities provide adequate opportunities to the learners to have a good grasp of the multifarious dimensions of the Indian socio-cultural life. In an attempt to infuse the element of fun in the learning process, the college also coordinates educational excursions at least once a year with nominal expenses being borne by the participants. Picnics, projects and field trips are also a part and parcel of its varied courses.

UNIQUE SYSTEM OF COMMUNICATION

Suraj Degree College stresses upon providing individual attention to its learners. Each faculty member is entrusted with a batch of 20 students only. The assigned member acts as a friend, philosopher and a guide to his/her students so that later feel free to come up with their doubts without any hesitation. The faculty member embraces a personalized manner of interaction which is based on the old 'Guru and Shishya' tradition in order to foster a healthy academic environment. Care is taken to keep the guardians abreast of the progress made by their wards throughout the duration of their courses.

Helping you out-shine, out-think, out-perform...

Admission Procedure and Regulations

Admission in Under Graduate courses shall be made by the DGHE on the basis of merit.

The failed candidates will not be re-admitted in the College. The failed candidates may re-appear in the examination as an ex-student.

Candidates who have compartment/re-appear in one or more papers in the qualifying examination shall not to be allowed admission in 1st semester of the course in any case.

The students will have to attend lectures in theory and practical as per the requirements prescribed by the M.D. University Rohtak.

Declaration to be obtained from the candidate

The College/Institute should make a provision in the admission form for a declaration to be given by the student(s) as under :-

I declare that I am applying for admission with the consent of my parents/guardian and that the particulars given above are correct. I have read the College prospectus as well as the admission requirements as laid down by the University for the course. I agree to abide by the rules and regulations given there in. I further declare that I shall submit myself to disciplinary jurisdiction of the Principal/Director of the College, the Vice-Chancellor and the other authorities of the University who may be vested with the power to exercise discipline under the Act, the Statutes, the Ordinances and Rules framed by the University in this regard. I understand that my admission if made by the College is provisional and will be subject to confirmation by the University. In case my admission is cancelled by the University I shall have no claim for refund of fees paid by me to the College or the University.

I undertake that I shall not indulge in any act of ragging otherwise my admission to the College shall stand cancelled and disciplinary proceedings be initiated against me."

If I will take migration from this college/Institute then I will pay the fees for full course.

All admissions shall be made strictly on merit from amongst eligible applicants for each course of study.

In determining the eligibility, the fraction of percentage of marks of 0.5 or more shall be raised to the next higher percentage while fraction of less than 0.5 (e.g. 0.495) shall be ignored in Under Graduate Sem-I only. i.e (B.A./B.Sc./B.Com./B.Sc. (Home Sc.)/B.Sc.(Sports Science).

The marks obtained by the candidate in an additional subject shall be considered for calculating the merit percentage for admission to P.G. Course if the candidate is seeking admission in that subject. After eliminating the lowest marks secured by the candidate in any of the subject.

If the last date of admission/submission of application form falls on a holiday or that day is declared holiday by the College, the next working day will be considered as the last date for the purpose for a particular course) may be considered eligible on the basis of merit for admission in the affiliated Colleges.

Eligibility Conditions for SC/ST Category Candidates of Haryana only: The candidates belonging to SC/ST category of Haryana only, who secure minimum pass marks in the qualifying examination (unless otherwise prescribed for a particular course) may be considered eligible on the basis of merit for admission in the affiliated Colleges/Institutes

Henceforth Certificate of Residence and Caste Certificate(Backward Class and Scheduled Caste) should be signed and issued by the Circle Revenue Officer (Tehsildar/Naib Tehsildar-cum-Executive Magistrate) of the District/Sub Division to which the candidate belongs. Head of Department in case of Govt. employees. Certificate issued by any other authority will not be accepted.

Candidates who have passed their qualifying examinations from the Universities/Boards in the state of Haryana will be deemed to be Haryana residents and will not be required to submit certificate of residents of Haryana.

If gap in studies, students may give reasons with documentary proof/ affidavit.

If a candidate after having been admitted to the first year of a course, leaves the course without attending any class and he/she applies for refund of fee within 7 days of the date of admission, the fee paid by him/her shall be refunded after deducting Rs.1000/-. Provided that if a candidate after having been admitted to the first year of a course withdraws his/her candidature and the seat vacated by him/her is subsequently filled up from the waiting list, the fee paid by him/her shall be refunded after deducting 15% of the fee paid by him/ her subject to a minimum of Rs.1000/- Provided still further that if in a similar case, the seat vacated by a candidate is not filled up, the fee paid by him/her would not be refunded.

Rule for promotion to various courses:

It has been decided by the University that in the courses governed under Common Ordinance for 2-year, 3-year, 4-year, 5-year and 6-year (except where there is separate Ordinance is prescribed e.g. B.Ed., M.Ed., B.Arch., M.Arch.) the students who were admitted in 1st semester in the session 2016-17 will be promoted to the next semesters according to the provision stated below: A student who has passed atleast 50% papers of 1st semester shall be promoted to 3rd semester, a student who has passed all the papers of 1st semester shall be promoted to 5th semester and a student who has passed 1st Module i.e. semester 1st to 6th will be promoted to 7th semester. Students to the other semesters will be promoted automatically. Further, the students who have taken admission in 1st semester in any course prior to session 2016-17, all such students will be promoted automatically irrespective of passing the papers of 1st /3rd/ 5th semester unless otherwise specified in any other Ordinance.

It is clearly mentioned that for this session i.e. 2017-18, unless otherwise specified in any Ordinance, the students will be promoted to the next semester/class automatically provided he/she is eligible to appear in the lower semester examination. However, for promotion to 3rd semester he/she must have cleared atleast 50% papers of the 1st semester.

Eligibility Conditions for Admission to Under-Graduate Courses

B.A./B.Sc./B.Com./B.Sc.(Home Science)/B.Sc. Human Nutrition Dietetics-(Sem-I) (10+2+3 pattern)

No one shall be eligible to join the first semester of B.A./B.Sc./ B.Com./B.Sc. (Home Science)/ B.Sc.Human Nutrition & Dietetics unless he/she has passed one of the following examinations with atleast 33% marks in aggregate for admission to B.A. Sem-I, 40% for admission to B.Com. Sem-I and 45% for admission to B.Sc. Sem-I (minimum pass marks in case of SC/ST candidates): Senior Secondary Certificate Examination (10+2) of Board of School Education Haryana, Bhiwani.

OR

Diploma in Pharmacy Course (for B.A./B.Sc.) (Sem-I only)

OR

3-Year professional diploma programmes conducted by the State Board of Technical Education Haryana without-passing English and Hindi subjects at 10+2 level for admission to B.A./B.Sc./B.com courses.

OR

Any other examination recognised by the University as equivalent thereto.

Note:

- A) Every candidate must opt for Hindi either as a compulsory subject or as an elective subject.
- B) Language offered as compulsory subject shall not be offered as an elective subject.
- C) A candidate coming from a Non-Hindi speaking area shall if he/she did not offer Hindi in the examination will opt for additional English in lieu of Hindi.
- D) In addition to compulsory subjects, a student will opt one elective subject each from any of the two groups selected out of the above five groups as per the combination allowed by the concerned College.
- E) Candidates appearing for additional subject(s) will also choose not more than one subject from each Group.
- F) A student who wishes to seek admission/migration to 2nd year (Sem-III) after passing the Senior Secondary Certificate Examination (under 10+2 system) or an examination recognised as equivalent thereto and also after having passed the semester I & II examination of any Statutory University recognised by this University as equivalent to Sem-I & II examination of this University under new scheme may be allowed to do so provided he/she has secured minimum required percentage for admission as the case may be, in aggregate of the Senior Secondary Certificate Examination or any equivalent examination

B. Compulsory Qualifying Paper: Environmental Studies

Note: The students will be required to qualify this paper otherwise the final result will not be declared and degree will not be awarded.

C. Compulsory Computer Education at U.G. Level: It has been decided to introduce Compulsory Computer Education at Under-Graduate level. The college will charge Rs.100/- per candidate per month as Lab. charges from such students.

Helping your career... ...take a big leap forward.



Eligibility Conditions for Admission to Undergraduate (Honours)

i) No one shall be eligible to join the 1st year (Sem - 1) class of B.A. / B.Sc. / B.Com (Hons.) Course unless he/she passed :- Senior Secondary Certificate (10+2) examination of Board of School Education Haryana, Bhiwani with 45% marks in aggregate.

Or

Any other examination recognised by this university as equivalent there to.

ii) A regular candidate of a college admitted to the privileges of this university in the subject of B.A/B.Sc./B.Com. (Hons.) can attend the course of subsidiary and qualifying subjects in other college in case there is no arrangement to teach these subjects in the college where he has taken admission for his main subjects of Hons. Course. The Principal of the college where a student is attending subsidiary and qualifying subjects shall certify that the said student has completed the prescribed number of lecturers etc.

Note :-

i) The candidate seeking admission to B.Sc (Non-Medical group) Sem - I should have passed the above mentioned examination with English, Physics, Chemistry & Mathematics and those seeking admission to B.Sc. (Medical Group) Sem - I should have passed the above mentioned examination with English, Physics, Chemistry & Biology and those seeking admission to B.Sc (Biotechnology / Bio-informatics) Sem - I should have passed English, Physics, Chemistry and Mathematics or Biology.

ii) The admission to B.Sc. (Home Science) course shall be open to women candidates only.

iii) If a candidate of another board has not passed in the subject of English at 10+2 level, he/she may be allowed provisionally to join the B.A/B.Com/B.Sc/B.Sc. (Biotechnology) / (Bio-informatics) / (Home Science) / (Human Nutrition & Dietetics) / (Sports Science) Sem - I class, as the case may be, under new scheme of this university subject to his / her qualifying in the subject of English of 10+2 examination in the supplementary examination of the same year or in the next annual exam held in March from the Board concerned. Such a candidate shall have to furnish to the university proof of his/her having cleared the subject of English before the declaration of result of B.A / B.Com/B.Sc./B.Sc. (Biotechnology) / (Bio-informatics) / (Home Science) / (Human Nutrition & Dietetics) / (Sports Science) Sem II examination failing which his / her result shall stand automatically cancelled

Ban of Ragging

The instruction for curbing ragging conveyed by the UGC vide letter No. FA-I/97 (CPP-II) dated 7th July, 2001 in view of the judgement of Supreme Court in Civil Writ Petition No. 656 of 1998 'Vishwa Jagriti Mission V/s Centre Govt.' given below shall be adhered to strictly:-

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which punishment may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of

- (i) withholding scholarships or other benefits
- (ii) debarring from representation in events
- (iii) withholding results
- (iv) suspension or expulsion from hostel or mess, and the like.
- (v) lodging of FIR with the local police.

If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or indisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student will be deemed an act of ragging.

Hon'ble Supreme Court of India in SLP(C) No. 24295/2004 in the matter of University of Kerala V/s Council of Principals, Colleges of Kerala & others has ordered that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.

Code of Conduct

- It is expected from the students that they will represent themselves in disciplinary way & maintain the holiness of the college.
- No student will be informed individually for any information, they should see the notice board daily for this.
- The students who have any problem can meet the principal for solution.
- Copying / cheating in the home/annual examinations is strictly prohibited.
- The students should park their vehicles at proper parking area otherwise they are self responsible for any damage / theft or other losses.
- If any student found in any indisciplinary activities, he can be rusticated from the college.
- Every student will bring their Identity card daily, otherwise entry in the college will be banned.
- If a student lost the identity card, the duplicate identity card will be made after FIR in police station or request with affidavit. Rs 100/- will be charged for duplicate identity card.
- Books from the library will not be issued without identity card.
- Books are issued for 15 days. After that prescribed fine will be charged.
- In case of missing the book the student will pay the price of concern missing book or deposit the same book.
- Every student must follow the College process & rules.
- The student who will damage the college property, fine will be charged from concerned student. In this case he will be suspended also.
- Unauthorised outsider students / persons in the college are not allowed or action will be taken against the student bringing them.
- The students who will take part in proxy attendance instead of actual students, will be punished.
- If a student uses transport facility for a single day then five months transport charges (Semesterwise) will be charged strictly.
- If a student wants to leave college bus facility then he should have to submit a proper application to the Transport / Account office. If no intimation regarding this then transport charges will be charged according to norms.
- If a student does not fill up his/her Re-Registration / Continuation forms according to university / college schedule then college will not be responsible for this. & his/her exams will not be conducted due to not availability of admit card.
- Every Student will be responsible for filling up forms of his/her re-appear / backlog results. If he/she does not fill up these forms on proper schedule, there will be no responsibility of college regarding these papers.
- A student will be rusticated in following situations
 - Rude behaviour with any employee or student
 - Violence activities in the college campus
 - Theft or property damaged of the college
 - Fined two times on any accuse.
 - Involvement in strike or motivate to other students to take part in strike.
- Use of Explosively / Flammable items
- If an unauthorised student gets the admit card for the exam, the principal has the right to cancel the issued admit card.
- The parents are requested to visit the college time to time to check the academic performance, regularity, attendance and other reports of their ward.
- Every student will appear in home examinations for appearing in annual examinations.
- 25% marks are compulsory in home examinations of the total marks in concern class.
- Absentee in home examinations is not acceptable.
- Minimum 75% attendance is compulsory for appearing in theory and practical examination.
- If a student take long leave without information then candidature can be cancelled without any information to the students & admit card for annual examinations will not be issued.
- Use of mobile phones strictly prohibited in the college campus. If student found then the college can take strict action to the concern student.